

CAMPUS FELLOW REQUIREMENTS AND JOB DESCRIPTION:

- Represent JNF at Israel events on campus. Establish yourself as a representative of JNF and part of the Israel promotion team on campus. Be visible and accessible. This includes but is not limited to:
 - Tabling
 - Handing out JNF literature
 - Meeting with students, both Jewish and non-Jewish
 - Hosting events throughout the school year
 - Recruiting for Alternative Break, Caravan for Democracy, College Summit, JNF-Shorashim Birthright trips, and Faculty Fellows to Israel
 - Be aware of all Israel programming on campus
- Collaborate regularly with the campus AEPi chapter, Chabad, Hillel, Meor, AISH or other Jewish organizations on campus. Meet with professionals or student leaders early in the semester to introduce yourself and find points of intersection and opportunities for collaboration.
- Utilize all campus resources including:
 - AEPi chapter
 - JNF Alternative Spring Break to Israel alumni
 - Taglit-Birthright Israel alumni
 - JNF Caravan For Democracy Mission alumni
 - Alexander Muss High School in Israel alumni
 - Faculty Fellows alumni
 - Campus professionals including those at Hillel and Chabad
 - Faculty and administration
- Mandatory participation on JNF Alternative Winter Break. Take a leadership role on your trip. Work with other campus fellows on your trip to create and lead one evening educational program. Serve as a liaison between participants and staff.
- Recruit a team of at least 5 people to participate on JNF's **Alternative Break**. Hold Alternative Break information sessions, meet with students to talk about the program, help students register, set up opportunities for team fundraising, follow-up with them on their progress, and confirm their participation. Create a committee of JNF program alumni to assist in your efforts.
- Plan and execute **Positively Israel** programs. Examples of *Positively Israel* programs can include a speaker, a showcase of Israel's innovations, screening the movie *Israel Inside* or *Beneath the Helmet* followed by a discussion, and

more. Promote the program using *Positively Israel* gear and SWAG. Other suggestions are welcomed but must be approved beforehand by the assigned IAE Area Director (must host a minimum of one event).

- Plan and execute one **Tu BiShvat Across Campus** program. Examples of programs include a Tu BiShvat seder, an Israeli pub quiz, a Green Zionist Beit Midrash study program, an environment-themed Shabbat, etc...
- A programming and marketing budget will be available as needed. Complete budget planning form to request money for programming and after events file program evaluation forms, budgeting log and send receipts for reimbursement in a timely way.
- Collect attendance data at each event, including name, email address, and phone number and submit list to your Supervisor within 1 week of your event. Share photos of your event. (Required after each event)
- Complete progress report noting campus benchmarks.
- Use Google Drive or another database to log all activities, meetings, outcomes, campus benchmarks, etc.
- Report regularly to the assigned IAE Area Director. This includes mandatory weekly check-ins, 5-15 minutes in length.
- Participate in conference calls.
- Participate in regional calls with the assigned IAE Area Director
- Participate in webinar training before the start of the fall semester.
- Participate in JNF Campus Fellowship trainings, including webinars and conference call and at JNF's National Conference in New York (September 16-18, 2016) - Mandatory attendance.

COMPENSATION:

A \$1,000 stipend is contingent upon completion of the following fellowship requirements:

1. Successful recruitment and participation on Alternative Break
 2. Tu BiShvat program on campus
 3. *Positively Israel* event of campus
 4. Communication with the IAE department and assigned IAE Area Director
 5. Participation in webinars, online training and National Conference
 6. Completing progress reports and logging fellowship work in a timely fashion
- Stipend will be paid in two installments at the end of each semester based upon review.